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| <p>St. Ignatius School</p> <p>Start of School</p> | <ul style="list-style-type: none"> • Monday, August 17th - ½ of students per class (Last names A - K) • Tuesday, August 18th - ½ of students per class (Last names L-Z) • Wednesday, August 19th - all students • This plan will allow faculty and staff to work through new routines with smaller groups of students and give us more time to install things that are on backorder. |
| <p>Orientations</p> | <ul style="list-style-type: none"> • In order to follow social distancing guidelines orientation will be divided into six or eight sessions per grade level over three days August 11th, 12th, and 13th • Parents will schedule a time through a Google Document (email was sent 7/28/2020) • One parent only and the student are asked to attend an orientation session; masks will be required |
| <p>Wellness Policy</p> | <ul style="list-style-type: none"> • Students, faculty and staff that exhibit the following symptoms of respiratory illness should NOT report to school: Any one or more of the following: <ul style="list-style-type: none"> ○ Fever of 100.4 °F or above (remain home for at least 24 hours fever free without fever reducing medication) ○ Cough ○ Difficulty of Breathing ○ Shortness of Breath • Any two or more of the following: <ul style="list-style-type: none"> ○ Headache ○ Sore Throat ○ New loss of taste and/or smell ○ Chills ○ Repeated shaking with chills ○ Muscle pain ○ Congestion/Runny nose ○ Fatigue ○ Nausea/vomiting ○ Diarrhea • Students that experience the above symptoms while at school will be isolated from other children until they can be picked up from school. • Faculty and staff that experience symptoms while at school will be asked to go home. |

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| Attendance | <ul style="list-style-type: none"> • Attendance will be taken at school on a daily basis as per our normal routine. • Should a student be required to stay home due to COVID 19 quarantine attendance will also be recorded. The student will not be counted as absent if academic requirements are met as per assigned by the school. Documentation will be kept for days not physically at school but as long as academic time is met during distance learning then the student can meet attendance requirements for promotion. |
| Health and Safety | <p>Temperatures</p> <ul style="list-style-type: none"> • Faculty, staff and student temperatures will be taken every morning upon arrival on campus with a touch free digital thermometer. • Students will be checked in the car line and will be sent home immediately if the temperature is 100.4 °F or above. Students/faculty will be required to remain home for a minimum of 24 hours fever free without fever reducing medication. <p>Handwashing</p> <ul style="list-style-type: none"> • Touchless soap dispensers are being installed in all restrooms and cafeteria washbasin areas. • Touchless hand sanitizer dispensers are being installed in all classrooms, offices, and other areas on campus. • Hand washing/hand sanitizing will be stressed throughout the school day. <p>Face Coverings/Masks</p> <ul style="list-style-type: none"> • Faculty and staff will be required to wear a mask unless in their workspace alone or working behind a sneeze guard. • Students will wear a facemask upon arrival on campus until they are in the classroom; students in grades PreK – 2nd grades will be able to remove their masks once students are sitting at their desks. Students in grades 3rd – 8th grades must wear their masks at all times unless outdoors utilizing social distancing of at least six feet. Students will wear their mask when moving around the classroom and campus. • Faculty, staff and students will be provided with one SIS mask and quick release lanyard. • Students must wear a mask to school and have an extra mask in their book bag inside of a plastic bag. • The school will have disposable masks available should a student/faculty/staff/visitors need. • Any type of mask/buff is acceptable as long as it covers the mouth and nose. Cloth or disposable and is deemed appropriate for a Catholic school setting. • Sneeze guards are being installed on all student desks and tables. Faculty and staff |

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| | <p>will also have sneeze guards on their workspaces.</p> <p>Social Distancing</p> <ul style="list-style-type: none"> • Class schedules and classrooms have been adjusted to provide social distancing to the maximum extent possible. • Student desks will be arranged to maximize space and sneeze guards are being installed. • Visual cues are being added as reminders to practice social distancing and to implement safe traffic flow. <p>Water Fountains/Water Bottles</p> <ul style="list-style-type: none"> • Water fountains are being converted to bottle filling stations. • Students in grades 1st - 8th must bring a water bottle to school. <u>Parents will provide water bottles that must have a flip top with straw to prevent spills in the classroom.</u> Student names should be placed on the water bottles. • Students may not share water bottles. • Students in PreK - K will be provided bottled water utilizing disposable paper cups. <p>Cleaning/Disinfecting</p> <ul style="list-style-type: none"> • In addition to daily cleaning and disinfecting of all classrooms, offices, restrooms and play areas using CDC approved cleaning products; all classrooms, offices and play areas will have spray bottles of sanitizing solution to use throughout the day. Restrooms, gym, library, cafeteria and other areas used by multiple groups of students will be sanitized in between groups. |
| Arrival/Dismissal Procedures | <p>Morning Arrival</p> <ul style="list-style-type: none"> • Students arriving on campus by car must have their mask on before exiting the vehicle and it must remain on until they enter their classroom. Wellness check stations will be utilized by duty teachers to check student's temperatures and look for visible symptoms of respiratory illness. If a student has a fever or showing visible signs of illness then the child will be placed back in the car. Temperatures will be recorded for those who are asked to leave campus and parents will be notified as to date for a safe return. • Students in PreK - 4th grade will report to the gym and use hand sanitizer before entering. Students will sit in cohort groups practicing social distancing until their teacher arrives then they will move to the classroom. Temporary/removable room dividers will be added to the gym to accommodate social distancing to the maximum extent possible. • Morning assembly will be conducted in the classrooms. |

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| | <ul style="list-style-type: none"> • Students in grades 5th - 8th will enter the junior high building, use hand sanitizer and report to their homeroom classroom. • Duty teachers will monitor the hand sanitizer stations. • Parents may not visit the office or other areas of campus during morning arrival until further notice. If you have something that needs to be delivered to the office, you can send it with your child or give it to a duty teacher. <p>Afternoon Dismissal</p> <ul style="list-style-type: none"> • Parents may not enter the school buildings/gym during dismissal. • Students/faculty/staff must wear face coverings during dismissal until they leave campus. • Students in grades 1st - 8th will remain in their respective classrooms during dismissal and the school will utilize our active dismissal system for calling students to the car line. • Car signs will be imperative to keep the line flowing. • Temporary/removable room dividers will be added to the gym to accommodate social distancing to the maximum extent possible. <p>Bus Transportation</p> <ul style="list-style-type: none"> • Since St. Landry Parish has chosen to utilize only virtual learning, bus transportation will NOT be available to SIS students. |
| <p>Aftercare Program</p> | <ul style="list-style-type: none"> • Students will be divided into four groups based on grade levels and number of students. (Tentative groups depending on numbers are: (PreK 3, PreK 4, K) (1st, 2nd) (3rd, 4th) (5th, 6th, 7th, 8th) • Students within these groups will not socialize with the other groups so students will have an aftercare cohort group but not necessarily the same class group. • Students will need to wear masks during aftercare, as extra protection, because they cannot be grouped by individual class cohort groups. • Students will have their temperature checked and use hand sanitizer before entering their designated area. • Students recording a temperature of 100.4 °F or above will be isolated in the office and parents contacted for the child to be immediately picked up. • Parents will be asked to register before the start of school so adequate plans can be made as to creating cohort groups. • Once cohort groups are created, parents will be notified of the location for that cohort group. Each group will have their own computer for checking in/out the students. • Parents will be required to wear a mask when picking up their child and use hand |

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| | <p>sanitizer before entering their code into the computer for checkout.</p> <ul style="list-style-type: none"> • The cafeteria will be divided into two sections using a room divider along with the library and aftercare room to accommodate social distancing mandates to the maximum extent possible. |
| Visitors/Volunteers | <ul style="list-style-type: none"> • Visitors and volunteers will NOT be allowed on campus at the present time. • Once visitors/volunteers are allowed: <ul style="list-style-type: none"> ○ Check-in at school office ○ Wear a face covering ○ Touch free temperature check ○ Utilize hand sanitizer |
| Sports/Clubs | <ul style="list-style-type: none"> • We are planning to continue our sports program to every extent possible. • More information will be forthcoming as directives are given for sports. • All club activities will temporarily be suspended until we feel we can proceed safely with group functions. |
| Technology | <ul style="list-style-type: none"> • Students in Kindergarten - 8th will have their own Chromebook. (our order for additional Chromebooks is currently on back order so we may not have all of them for the start of school) • Teachers will utilize digital software and resources in the classroom that will be utilized should a student need to stay home or school is forced to close. • Students will be asked to provide earbuds until school purchased head phones have arrived. |
| Academic Instruction | <ul style="list-style-type: none"> • The faculty and staff have been equipped with additional resources and professional development to meet the needs of our students. • Direct and digital instruction will be used so our students will experience a seamless transition should distance learning be needed in an individual, small group, entire class or whole school situation. |
| Playground | <ul style="list-style-type: none"> • Emphasis will be placed on dividing the playground on a rotating schedule so students may be kept within their class cohort groups. • Schedules are being changed so students may still participate in PE while remaining in their respective class cohort groups. • Equipment will be sanitized between recesses and PE classes. |

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| Cafeteria | <ul style="list-style-type: none"> • Food & Nutrition with the Diocese of Lafayette are providing directives for the lunch program. • Disposable containers and sporks will be used. • Some classes will eat in their classrooms to accommodate social distancing guidelines. The cafeteria has been divided with partitions to accommodate social distancing for classes to remain in cohort groups for those eating in the cafeteria. • Cafeteria will be sanitized between cohort groups utilizing the facility. • Employees will be evaluated daily for symptoms, temperatures will be taken and masks will be worn. |
| Assemblies/Field Trips | <ul style="list-style-type: none"> • Assemblies and field trips will not be allowed until further notice. • Morning prayer, pledge, announcements will take place in the classrooms over the PA system. |
| Library | <ul style="list-style-type: none"> • PreK 4 - 1st grade; the librarian will go into the classroom. • 2nd - 8th grade will visit the library on a weekly basis as scheduled with the library being sanitized between classes. Masks will be required in the library. • Students will not be allowed to visit the library during recess time to avoid cohort groups from mixing. • AR testing can be done in the classroom or during scheduled library time. |
| School Masses | <ul style="list-style-type: none"> • The school is working with St. Charles Church and our pastor to participate in three weekly masses with grades grouped to accommodate social distancing mandates. If we cannot accommodate all classes within a group then mass will be live streamed to the classroom so mass participation may continue. • Tentative Groups: Tuesday (3rd-5th) Wednesday (6th - 8th) Friday (K - 2nd) • PreK will not attend mass until after Labor Day; at that time, we will re-evaluate the situation to determine if they can attend mass with their 8th grade buddies. • Parents will NOT be allowed to attend mass at this time due to number restrictions of Phase 2 |
| Pre K 3/PreK 4/Kindergarten | <ul style="list-style-type: none"> • Students will remain with their homeroom class throughout the day to minimize contact with other students and staff. • These students will gather in the gym for morning assembly/dismissal with social distancing and will be required to wear facemasks during this time. • Auxiliary staff will go to the classrooms. |

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| | <ul style="list-style-type: none"> • Facemasks will be required when moving about campus. |
| 1st/2nd Grades | <ul style="list-style-type: none"> • Students will remain in their homeroom classrooms for instruction. Students will go to PE, recess and lunch with their class. The religion instructor will go into the classrooms. • Facemasks will be required when moving about campus. • Students will move to classrooms from the gym as soon as their homeroom teacher arrives on campus. |
| 3rd - 8th Grades | <ul style="list-style-type: none"> • Students will remain in their homeroom classrooms for instruction; teachers will move to them. Students will go to PE, recess and lunch with their class. The elementary religion instructor will either go into the classrooms or a few classes will be able to go to the elementary religion classroom with sanitizing between groups. • Face coverings will be required at all times unless outdoors and maintaining social distancing • Students will move to classrooms from the gym (3rd & 4th) as soon as their homeroom teacher arrives on campus. • Students in 5th - 8th grades will go straight to the junior high building/homeroom class upon arrival on campus. • Jr. High students will NOT utilize lockers for the 2020-2021 school year. |